

UNIVERSITY OF YORK

POSTGRADUATE PROGRAMME REGULATIONS

This document applies to students who commence the programme(s) in:		September 2017		
Awarding institution		Teaching institution		
University of York		University of York		
Department(s)				
Environment				
Award(s) and programme title(s)		Level of qualification		
MSc Corporate Social Responsibility with Environmental Management		Level 7 (Masters)		
Award(s) available <i>only</i> as interim awards				
Postgraduate Certificate in Corporate Social Responsibility with Environmental Management				
Admissions criteria				
<p>An undergraduate degree (2i) including quantitative approaches and/or economics. Applicants with a 2ii degree in any relevant subject and appropriate work experience will be considered for admission to the programme. English language requirements are listed below:</p> <ul style="list-style-type: none"> • IELTS: 6.5, with a minimum of 6.5 in Writing and no less than 6.0 in all other components • PTE: 61, with a minimum of 61 in Writing and no less than 55 in all other components • CAE and CPE (from January 2015): 176, with a minimum of 176 in Writing and no less than 169 in all other components • CAE (before January 2015): 65, with 'Good' in Writing • CPE (before January 2015): C • TOEFL: 87 with a minimum of 23 in Writing and no less than 21 in all other components • Trinity ISE: level 3 with Merit in all component 				
Length and status of the programme(s) and mode(s) of study				
Programme	Length (years) and status (full-time/part-time)	Mode		
		Face-to-face, campus-based	Distance learning	Other
MSc CSREM	1 year full-time	Yes	No	No
Language of study		English		
Programme accreditation by Professional, Statutory or Regulatory Bodies (if applicable)				

Educational aims of the programme(s)

For the Masters and Certificate:

The programme aims to equip students with a knowledge of theory, research evidence, and practice in the areas of Corporate Social Responsibility (CSR), and the governance, scientific assessment, and practical resolution of environmental problems generated by business activity. In its current configuration, the programme combines the study of the scientific, legal, policy and epistemic risk challenges associated with the management of environmental sustainability with a bespoke digest of the accounting, ethical, risk-analytic, general management and organisational aspects of the business syllabus. Independent and inquiry-led forms of learning are emphasised, alongside the development of a reflexive and critical engagement with the subjects of management, corporate social responsibility, and environmental sustainability. The programme objectives are as follows:

- To support the developing agenda of CSR in the Management and Policy fields by providing graduates able to inter-relate environmental and managerial knowledge and skills.
- To provide and develop expertise in the fields of general management, CSR and its applications.
- To provide knowledge of international environmental problems and the corporate, technical and policy based responses, with specific reference to appropriate assessment and management tools for environmental impact and sustainable development.

Additionally for the Masters:

Students will obtain a key grounding in qualitative and quantitative research methods as well as the essential skills associated with general management and accountancy, managing sustainable organisations, the mitigation of climate change and maximising ethical organisational governance.

At Masters level, the dissertation element provides students with the opportunity to undertake an empirical investigation that makes ready use of their interdisciplinary knowledge of the management and environment fields. Masters students are customarily distinguished by their ability to apply knowledge of environmental law, policy and regulatory issues; and the fundamentals of environmental sustainability to organisational and business / management contexts and vice versa.

Intended learning outcomes for the programme – and how the programme enables students to achieve and demonstrate the intended learning outcomes

This programme provides opportunities for students to develop and demonstrate knowledge and understanding qualities, skills and other attributes in the following areas:

The following teaching, learning and assessment methods enable students to achieve and to demonstrate the programme learning outcomes:

A: Knowledge and understanding	
<p>Compulsory modules that deliver knowledge and understanding in the areas of:</p> <ol style="list-style-type: none"> 1. Corporate Social Responsibility 2. Tools for Environmental Assessment 3. Qualitative and quantitative research methods 4. Financial and Business Management on a national and global scale 5. Social and ethical issues involved with marketing and environmental accounting <p><i>Additionally for the Masters:</i></p> <ol style="list-style-type: none"> 6. A choice of additional subjects in organisational and financial analysis, environmental governance and adaptation to climate change that build on the above 7. The ability to undertake a major piece of self directed study and knowledge of a specialist aspect of CSR, environmental management or a related subject 	<p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <p>Learning and teaching for outcomes 1-6 will be through lecturers and seminars, supplemented where appropriate through practical skills workshops. For learning outcome 7, independent study will be carried out.</p> <hr/> <p>Types/methods of assessment (relating to numbered outcomes)</p> <p>Outcomes 1 – 6 will be assessed through a combination of open and closed assessments, case study and presentations; lab work and practicals.</p> <p>Formative assessment opportunities will be provided through seminar presentations, formative essays and mock exams.</p> <p>Outcome 7 will be assessed through a dissertation.</p>
B: (i) Skills – discipline related	
<p>Discipline related skills:</p> <ol style="list-style-type: none"> 1. Gain an understanding of the economic, political, social, and ethical issues raised by current management and organisational practices in relation to society and the environment. 2. Students will also be expected 	<p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> • 1 to 7 will be taught through lectures, seminars and practical workshops • 8 will be taught through workshops and supervision of the dissertation project

<p>to demonstrate a sound understanding of appropriate research methodologies in CSR. It is expected that, by the conclusion of the programme, they will develop a critical and inquiring mindset.</p> <p>Skills specific to core modules:</p> <ol style="list-style-type: none"> 3. The ability to ethically assess business situations and identify the key requirements needed to maintain a socially and environmentally sustainable organisation or enterprise. 4. The ability to understand the legal, regulatory, policy, socio-political, economic and risk-analytic aspects of the sustainability agenda. 5. The ability to interpret, scientific information and quantitative and qualitative data that are allied to business and the CSR and environmental fields. 6. The ability to evaluate 'triple bottom-line' business challenges involving questions of profit, society and environment. 7. A thorough understanding of the role that change dynamics (e.g. organisational, economic, socio-political and environmental) play in mitigating sustainability and the difficulties associated with their management. <p><i>Additionally for the Masters:</i></p> <ol style="list-style-type: none"> 8. Ability to undertake a research project in an environmental management or CSR topic 	<p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> • 1-7 will be assessed through open and closed assessments and the dissertation, and formatively through seminar and workshop activities. • 8 will be assessed through the dissertation
---	---

B: (ii) Skills - transferable	
<p>Able to:</p> <ol style="list-style-type: none"> 1. Present and communicate concepts and ideas to groups of people 2. Project and time management skills 3. Problem solving and decision making skills 4. Present information, analysis and argumentation clearly and concisely, verbally and in writing. 5. Citation and appropriate use of the literature. <p><i>Additionally for the Masters:</i></p> <ol style="list-style-type: none"> 6. Use software packages commonly used in a business environment. 7. Organise and implement a substantial research project 	<p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> • 1 – 6 will be taught through lectures, seminars, and workshops. • 7 will be taught through taught through practical workshops and personal supervision. <p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> • 1- 6 will be assessed through open and closed assessments and the dissertation, and formatively through seminar and workshop participation. • 2-7 will be assessed by the dissertation
C: Experience and other attributes	
<p>Able to:</p> <ol style="list-style-type: none"> 1. Reflect and evaluate own performance. 2. Identify, and work towards targets for personal, academic and career development. <p><i>Additionally for the Masters:</i></p> <ol style="list-style-type: none"> 3. Develop research and time management skills. 	<p>Learning/teaching methods and strategies (relating to numbered outcomes):</p> <ul style="list-style-type: none"> • 1-3 through academic supervision. <p>Types/methods of assessment (relating to numbered outcomes)</p> <ul style="list-style-type: none"> • 1-3 by exams, coursework, and dissertation, and feedback on these.
Relevant Quality Assurance Agency benchmark statement(s) and other relevant external reference points (e.g. National Occupational Standards, or the requirements of Professional, Statutory or Regulatory Bodies)	
Management elements relate to QAA 158 02/07	

University award regulations

To be eligible for an award of the University of York a student must undertake an approved programme of study, obtain a specified number of credits (at a specified level(s)), and meet any other requirements of the award as specified in the award requirements and programme regulations, and other University regulations (e.g. payment of fees). Credit will be awarded upon passing a module's assessment(s) but some credit may be awarded where failure has been compensated by achievement in other modules. The University's award and assessment regulations specify the University's marking scheme, and rules governing progression (including rules for compensation), reassessment and award requirements. The award and assessment regulations apply to all programmes: any exceptions that relate to this programme are approved by University Teaching Committee and are recorded at the end of this document.

Departmental policies on assessment and feedback

Detailed information on assessment (including grade descriptors, marking procedures, word counts etc.) is available in the written statement of assessment which applies to this programme and the relevant module descriptions. These are available in the student handbook and are made available to students via Yorkshare.

Information on formative and summative feedback to students on their work is available in the written statement on feedback to students which applies to this programmes and the relevant module descriptions. These are available in the student handbook and are made available to students via Yorkshare.

Feedback on assessment performance in all modules is provided in comprehensive module assessment reports, released to students immediately after exam boards. Individual written feedback on open assessments is made available to students within 6 weeks of submission. Feedback on closed exams is provided at the module cohort level via the module assessment report and the provision of model answers where appropriate.

Diagrammatic representation of the programme structure, showing the distribution and credit value of core and option modules

MSc

Autumn	Spring	Summer
Corporate and Social Responsibility (20)		Dissertation (80 credits)
Business and the Environment (10)	Environmental Impact Assessment (10)	<u>Dissertation with placement (80 credits)</u>
Business Information Systems (10, M)	Qualitative methods (10, M)	
Financial management (10, M)	Ethics and Sustainability Reporting (20, M)	Quantitative methods (10, M)
International Political Economy of Business (M, 20)	Ethical Marketing and Sustainability (20, M)	

Core modules are in bold

Modules offered by TYMS are shown with M in brackets

PG Certificate (students must accumulate 50 credits across the following modules with an additional 10 credits of optional material)

Autumn term	Spring term	Summer term	Summer vacation
Corporate Social responsibility (20)		Quantitative methods (10,M)	
Business and the Environment (10)	Environmental Impact Assessment (10)		
	Qualitative Research Methods (10, M)		

Diagrammatic representation of the timing of module assessments and reassessments, and the timing of departmental examination/progression boards

Reassessments will consist of a repeat of all or some components of the module as appropriate. Closed exams will be re-assessed by an open exam. Reassessments will take place in Weeks 10-11 Summer Term. (C = coursework, E = exam, ISM = Independent study module, AU = autumn, SP = spring, SU = summer, number refers to week in term).

Autumn term	Spring term	Summer term	Summer vacation	Date of final award board
Corporate Social Responsibility 1 (C: AU11, SP11)		Quantitative Methods and Data Analysis ^M (C: SU6)	Dissertation (ISM; 80 credits) (C: SU21)	
Business Information Systems (E: SP1)	Qualitative Research Methods (C:SU1-2)		<u>Dissertation with placement (ISM; 80 credits) (C: SU21)</u>	
International Political Economy of Business ^M (C: SP1)	Ethical Marketing and Sustainability ^M (C: SU1)			
Financial Management ^M (E:SP1)	Ethics and Sustainability Reporting ^M (E:SU1)			
EXAM BOARD AU6-7 (RELATING TO PREVIOUS ACADEMIC YEAR)		PROGRESSION BOARD SU7-8	RESIT BOARD DURING SU13-14	EXAM BOARD AU6-7 (NEXT ACADEMIC YEAR)

Modules offered by TYMS are shown with M and resit boards in TYMS may be at different times

Overview of modules

Core module table

Module title	Module code (MAN000...)	Credit level ¹	Credit value ²	Prerequisites	Assessment rules ³	Timing (term and week) and format of main assessment ⁴	Independent Study Module? ⁵
Corporate and Social Responsibility	Not known ENV00043M	7	20	Entry reqs.	Standard compensatable	(E:SP1, SP1 <u>04</u>)	N
Qualitative Research Methods	MAN00028M	7	10	Entry reqs.	Standard compensatable	(C: SU1/2)	N
Quantitative Methods and Data Analysis	MAN00029M	7	10	Entry reqs.	Standard compensatable	(C; SU6)	N
Dissertation	ENV00065M	7	80	Entry reqs.	NC	Dissertation proposal (SuT 4/5) and dissertation (SU21)	YES
<u>Dissertation with placement</u>	<u>ENV00087M</u>	<u>7</u>	<u>80</u>	<u>Entry reqs.</u>	<u>NC</u>	<u>Dissertation proposal (SuT 4/5) and dissertation (SU21)</u>	<u>YES</u>

¹ The **credit level** is an indication of the module's relative intellectual demand, complexity and depth of learning and of learner autonomy. Most modules in postgraduate programmes will be at Level 7/Masters. Some modules are permitted to be at Level 6/Honours but must be marked on a pass/fail basis. See University Teaching Committee guidance for the limits on Level 6/Honours credit.

² The **credit value** gives the notional workload for the module, where 1 credit corresponds to a notional workload of 10 hours (including contact hours, private study and assessment)

³ **Special assessment rules** (requiring University Teaching Committee approval)

P/F – the module is marked on a pass/fail basis (NB pass/fail modules cannot be compensated)

NC – the module cannot be compensated

NR – there is no reassessment opportunity for this module. It must be passed at the first attempt

⁴ AuT – Autumn Term, SpT – Spring Term, SuT – Summer Term, SuVac – Summer vacation

⁵ **Independent Study Modules** (ISMs) are assessed by a dissertation or substantial project report. They cannot be compensated (NC) and are subject to reassessment rules which differ from 'taught modules'. Masters programmes should include an ISM(s) of between 60 and 100 credits. This is usually one module but may be more.

Environmental Impact Assessment	ENV00057M	7	10	Entry reqs.	Standard compensatable	(C:SP 3 40)	N
Business and environment	ENV00050M	7	10	Entry reqs.	Standard compensatable	(C: AU 6 9, AU11 SP 4)	N

Optional module table

Module title	Module code (MAN000...)	Credit level	Credit value	Prereqs	Assessment rules	Timing and format of main assessment	Independent Study Module?
Ethics and Sustainability Reporting	MAN00034M	7	20	Entry reqs.	Standard compensatable	E: SU1	No
Ethical Marketing and Sustainability	MAN00055M	7	20	Entry reqs.	Standard compensatable	C: SU1	No
Financial Management	MAN00012M	7	10	Entry reqs.	Standard compensatable	E: SP1	No
International Political Economy of Business	MAN00019M	7	20	Entry reqs.	Standard compensatable	C SP1	No
Business Information Systems	MAN00005M	7	10	Entry reqs.	Standard compensatable	E: SP1	No

Transfers out of or into the programme	
Transfers in allowed until the end of Induction Week, as long as admissions requirements are met.	
Exceptions to University Award Regulations approved by University Teaching Committee	
Exception	Date approved
Quality and Standards	
<p>The University has a framework in place to ensure that the standards of its programmes are maintained, and the quality of the learning experience is enhanced.</p> <p>Quality assurance and enhancement processes include:</p> <ul style="list-style-type: none"> • The academic oversight of programmes within departments by a Board of Studies, which includes student representation; and a joint sub-BoS consisting of staff from TYMS and Environment. • The oversight of programmes by external examiners, who ensure that standards at the University of York are comparable with those elsewhere in the sector. • Annual monitoring and periodic review of programmes. • The acquisition of feedback from students by an annual questionnaire of student opinion about the program, and through focus groups with students. • An advisory group made up of HR professionals to ensure that the program has professional relevance. <p>More information can be obtained from the Academic Support Office: http://www.york.ac.uk/admin/aso/</p>	
Date on which this programme information was updated:	July 4 2017
Departmental web page:	http://www.york.ac.uk/environment/
Please note	
<p>The information above provides a concise summary of the main features of the programme and learning outcomes that a typical students might reasonably be expected to achieve and demonstrate if he/she takes full advantage of the leaning opportunities that are provided.</p> <p>Detailed information on learning outcomes, content, delivery and assessment of modules can be found in module descriptions.</p> <p>The University reserves the right to modify this overview in unforeseen circumstances, or where processes of academic development, based on feedback from staff, students, external examiners or professional bodies, requires a change to be made. Students will be notified of any substantive changes at the first available opportunity.</p>	